

We Are Hiring

MySTEP Research Assistant

Job Description:

To support and carry out research according to protocols laid out by Primary Researchers for the project: "Exploring the Implementation and Acceptability of Home Visits in Adopted Village Oral Health Program at Negeri Sembilan Oral Health Division"

Job Tasks:

- To assist in research processes, including literature search, data collection and management, data analysis (interview transcription), and research output production
- To assist in project-related logistics work
- To assist in preparing materials for stakeholder presentations
- To assist in developing and updating project database
- Interest and ability in creative design work is a bonus!

Recruitment criteria:

- Malaysian citizen
- Possess at least a Bachelor's degree (Would be an advantage if the degree is in health science/social science related field)
- Good proficiency in both speaking and written Malay and English
- Able to understand Negeri Sembilan dialect is a bonus! (For transcription process)
- Experience in doing qualitative research is a plus point
- Able to work under pressure and independently with minimal supervision
- Able to produce output within the deadline given
- Good reporting and documentation skills
- Responsible, hardworking, proactive, a good team player, strong organisational skills, willing to learn new skills
- Willing to travel and work outside NIH complex when required

Salary:

RM2,100.00

Employment Status:
Contract

Employment Duration:
6 months
(June – Dec 2023)

Expected Start Date:
1 June 2023

Employment Location:
Institute for Health
Systems Research (IHSR)

If interested, please submit your application with a copy of CV to drkalvina@moh.gov.my by stating "MySTEP Application for AVOHP Project" at the title of email. Only shortlisted candidates will be called for an interview