

Urgent Hiring MySTEP

Research Assistant

Job Description :

To support and carry out research according to protocols laid out by Primary Researchers for the project: “Exploring the Implementation and Acceptability of Home Visits in Adopted Village Oral Health Program at Negeri Sembilan Oral Health Division”

Job Tasks:

- To conduct literature search and update the literature database for this research project
- Carry out data extraction, information mapping and synthesis from articles/sources of information obtained and update the evidence table generated
- Prepare the necessary drafts of documents such as study reports, presentation slides and related study results distribution materials
- Assist in the preparation of materials and the implementation of research activities such as discussions, meetings, workshops and presentations
- Interest and ability in creative design work is a bonus!

Recruitment criteria :

- Malaysian citizen
- Possess at least a Bachelor’s degree (would be an advantage if the degree is in health science/social science related field)
- Good proficiency in both speaking and written Malay and English
- **Experience in writing qualitative publication is bonus**
- Able to produce output within the deadline given
- Good reporting and documentation skills
- Responsible, hardworking, proactive, a good team player, strong organisational skills, willing to learn new skills

Salary:

RM2100.00

Employment Status:

Contract

Employment

Duration:

4 months

(August – Nov 2023)

Expected Start Date:

1 August 2023

Employment Location:

**Institute for Health
Systems Research
(IHSR)**

If interested, please

WhatsApp or email

Dr Kalvina

014-6216354

drkalvina@moh.gov.my